

SHOP VOLUNTEER APPLICATION FORM



CANCER
RESEARCH
UK

Thank you for your interest in volunteering for Cancer Research UK. Please complete this form and return it to your Shop Manager.

The information you provide is strictly confidential and we will use it to administer any volunteering you do with us. We welcome applications from people of all abilities, backgrounds and communities. Cancer Research UK abides by the Data Protection Act 1998 and operates an Equal Opportunities policy.

Location of shopShop code.....

Personal details

Title (Mr/Mrs/Miss etc.):..... Surname:

Forename(s):..... Male / Female (*please delete*)

Address:

..... Postcode:.....

Tel. No. (with area code) :..... Mobile Number:.....

Email:..... Date of birth:

Emergency contact details

Who should we contact in an emergency?

Name: Relationship to you:.....

Tel. No. (with area code):..... Mobile Number:

Health

Do you have any health conditions or disabilities of which we should be aware? Yes / No (*please delete*)

If yes, please give details

Criminal convictions

Have you ever been convicted or charged with a criminal offence? Yes / No (*please delete*)

(You do not need to disclose any convictions which are considered 'spent' under the Rehabilitation of Offenders Act 1974)

If yes, please provide details of the criminal offence(s) including dates and sentences.

.....

A prior criminal conviction or the fact that you have been charged with a criminal offence will not automatically prevent you from volunteering with Cancer Research UK but failure to disclose relevant information or providing false or misleading information may result in the opportunity to volunteer being withdrawn with immediate effect.

Employment status

Please cross the appropriate box. Are you....

In paid employment Unemployed Retired Student Self-employed Duke of Edinburgh

Involved in a training scheme Other (please give details):

Your volunteer role

How much time would you like to give per week?

How did you hear about volunteering for Cancer Research UK?

Why do you wish to volunteer?

Do you wish to find out about the many different ways to volunteer for Cancer Research UK? Please tick this box if you are happy for us to contact you, via email, about local volunteering opportunities.

Cancer Research UK, Volunteering Department, Angel Building, 407 St John Street, London EC1V 4AD

Tel: 0300 123 3701 www.cancerresearchuk.org

Cancer Research UK is a registered charity in England and Wales (1089464) and Scotland (SC041666) and the Isle of Man (1103)

Application Form: 001

References

In order to protect the interests of Cancer Research UK, we need to ask you to provide details of two referees, whom we may contact, who are not directly related to you by blood or by marriage and who have known you for at least two years. (Please note that if there are any health concerns in respect of your application we may also ask for a reference from your medical practitioner).

Name:..... Name:

Address:..... Address:

Email: Email:

Postcode:..... Postcode:

Phone Number:..... Phone Number:

How do you know this person?..... How do you know this person?

Parental / guardian consent

This is required for volunteers under the age of 18.

I give my consent for (volunteer's name)..... to volunteer with Cancer Research UK.

Signed: Date:..... Relationship:

(Signature of parent or guardian)

Join Us

Become part of the movement to bring forward the day when all cancers are cured. Hear about our latest breakthroughs, campaigns and how you can help support our life saving work.

Keeping in touch:

Yes please, I'd like to hear from you by email.

Yes please, I'd like to hear from you by text message.

Sorry, I don't want to hear from you by post or phone.

Personal declaration

This form requests that you provide us with both personal data and sensitive personal data. Sensitive personal data includes, but is not limited to, information related to your health, racial and ethnic origin and criminal convictions. By providing us with any personal data and sensitive personal data, you agree that Cancer Research UK may hold and use your personal data and sensitive personal data to consider your suitability to be a volunteer, manage your role as a volunteer and to keep in touch with you. This information, including the information contained in this form can be stored by us on both manual or computer files. It will be held securely and only accessed by authorised personnel within Cancer Research UK or, exceptionally, provided to third parties where required by law (e.g. to government bodies and law enforcement agencies). Further details on our privacy statement and information about how to contact us with questions about our use of your data can be found at www.cancerresearchuk.org.uk

By submitting this form (i) I agree to abide by all Cancer Research UK policies and guidelines made available to me including those relating to volunteering and health and safety; (ii) I agree that ownership of any intellectual property rights created in the course of my volunteering shall remain vested in Cancer Research UK; (iii) I will notify Cancer Research UK of any changes in circumstances that may affect my volunteering; (iv) I agree to you contacting and requesting a reference from the referees referred to above; and (v) I acknowledge that I am volunteering entirely at my own risk and that Cancer Research UK shall not be liable in any way for any injury or loss that might occur as a result of my activities other than as a result of Cancer Research UK's negligence.

I confirm that the answers that I have provided on this form are true.

Signed:..... Date:

To be completed by the Shop Manager

I confirm that I have accepted the above person as a volunteer on behalf of Cancer Research UK

Name of shop manager:Shop code:

Start date of volunteer:

Please indicate which role your volunteer is undertaking

Multi Skilled Volunteer Stock Generation Assistant Assistant Shop Manager Fundraising Co-ordinator

Driver Treasurer Customer Service Stock Preparation Specialist Department Assistant

Other

References checked and satisfactory?

Form complete and signed by volunteer?

Young person's Health & Safety Form completed (if volunteer is under 18 years)?

Risk assessment completed, if applicable?

Welcome to Volunteering leaflet given to volunteer?