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Why are we capturing our research outputs?

<table>
<thead>
<tr>
<th>ACCOUNTABILITY</th>
<th>OUR PROGRESS</th>
<th>OUR STORIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRUK has a responsibility to our supporters to demonstrate what has resulted from our investment in research using their donations – the impact our research is having in bringing forward the day when all cancers are cured</td>
<td>Tracking outputs in Researchfish will help us understand the impact our research is having over the longer term, and see the progress we are making</td>
<td>Capturing research outputs in one centralised location, Researchfish, will help us identify inspiring stories that can be shared with staff, supporters and other audiences to motivate and assist fundraising</td>
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What is Researchfish and how is it being used at CRUK?

- Is an online facility that enables research funders to track the impacts of their investments and researchers to easily log the outcomes of their work.
- Connects funding organisations, researchers and host institutions - linking up individual research outcomes with multiple funder contributions.
- Implemented Researchfish in 2014.
- Will require all our grantees and institute group leaders with an eligible CRUK award to submit their research outputs via Researchfish annually (submission period dates will be confirmed each year).
- Will require annual submission, even if there are no new outputs to report.
Why Researchfish?

**Fit for purpose**
- Researchfish (formally MRC e-Val) has been **specifically developed** to collect research outputs, outcomes and impacts from researchers
- It’s now the **industry standard** tool for outputs collection and reporting and is used by over 80 other biomedical funders

**Researchfish and eGMS**
- CRUK will continue to use eGMS for post-award grant management, progress reporting where required and further funding decisions
- eGMS is not designed for gathering and reporting on specific outputs and impacts over the longer term – the core purpose of Researchfish.
- There will be continuous work to streamline reporting processes using these two systems to reduce reporting burden wherever possible

**Researchfish features**
- **Easy to use interface**: Lookups to third party databases such as publications repositories, ISBN and patent offices assist with completion
- **Accessibility**: Software can be accessed from any location using just the internet browser
- **Support**: Full support via telephone, email and live chat is available
- **Adding delegates to help with reporting**: Delegates and Research Teams can be set up by the award holder across multiple locations to assist with reporting
- **Year round reporting**: The system can be accessed at any time so outputs can be entered as they occur, reducing the burden during the designated submission period
What are the benefits to researchers?

Visibility
- Entering and submitting data through Researchfish will provide CRUK with increased knowledge of research outputs and activities so we will be better able to see the great work a researcher is doing

Alignment with other funders
- Researchers add outputs to their personal Researchfish account. These outputs can then be attributed to any award, from any funder subscribing to Researchfish. This means each output only needs to be entered once and Researchfish can act as a complete portfolio of their work

CV Builder
- Researchfish comes with a CV function. Grant award information is already entered by over 80 UK funders of biomedical research and can be incorporated into CVs. Researchers can also enter awards from funders not currently using the system. Any output entered can be added to any number of user generated CVs
Who is already using Researchfish?

Over 80 funders are already using Researchfish, including the above.
You will need to submit your research outputs for eligible CRUK awards **annually** via Researchfish.

Submission will be required for each year of funding and for three years after an award has ended.

Researchfish will be updated quarterly with any new awards. You will be notified as to the Researchfish requirements for your award and invitations will be sent to activate these on the system.

You can contact CRUK or your Host Institution to discuss if there are exceptional circumstances that may qualify you for an exemption to completing a Researchfish submission.
## CRUK and Researchfish: key activities and timings

<table>
<thead>
<tr>
<th>CRUK Activity</th>
<th>Details</th>
<th>Timing</th>
<th>What we need from you</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update Researchfish with new awards</td>
<td>• Add new awards eligible for Researchfish submission onto the system</td>
<td>Quarterly</td>
<td>• Look out for invitation email from Researchfish.com (not cancer.org)</td>
</tr>
<tr>
<td></td>
<td>• Send invitations to award holders to set up their Researchfish account</td>
<td></td>
<td>• Click on link in email to activate/merge Researchfish account</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>• Set up delegates/research team if required</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>• Start entering research outputs</td>
</tr>
<tr>
<td>Submission Period</td>
<td>• Define annual CRUK Researchfish submission period</td>
<td>Annually (dates confirmed each year)</td>
<td>• Complete entry of research outputs – can be done by delegates/research team members</td>
</tr>
<tr>
<td></td>
<td>• Provide all eligible Researchers with required information</td>
<td></td>
<td>• Complete submission on Researchfish – only award holder able to submit</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Remember, you must still submit even if you do not have any new outputs to report</td>
</tr>
<tr>
<td>Post submission data checking and analysis</td>
<td>• Check and analyse submitted data</td>
<td>Post-submission</td>
<td>• Continue to enter outputs as they occur</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Look out for examples of how CRUK uses the information gathered via Researchfish to highlight the great research you are carrying out!</td>
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</table>
For Researchfish to be useful, we need **complete data** back from all our researchers

Annual **submission is mandatory** for all our eligible researchers during the designated submission period

CRUK expects the **same full compliance** from our Institutes

Failure to submit can result in **financial sanctions** being imposed on your host institution

We have updated our grant terms and conditions and implemented a Researchfish policy to reflect this

CRUK aims to work closely with host institutions and researchers to ensure compliance and avoid any financial sanctions, where possible
**Aligning Researchfish with other CRUK reporting requirements**

**Final Reports**
- CRUK will no longer require submission of Final Reports through eGMS for the majority of our funding schemes
- Some exceptions will apply and specific reporting requirements will be detailed in your Grant Award Letter

**Scientific Milestone Reports**
- SMRs will continue to be processed through eGMS
- All SMR tasks that require attributable publications will require grantees to log in to Researchfish, download a copy of their CRUK publications and upload these into their SMR task in eGMS
- The publications interface in Researchfish is more user friendly; publications can be pulled from PubMed and other sources in bulk, making this task easier for grantees

**Streamlining Reporting**
- CRUK will work to streamline reporting and we will continue to work to align eGMS and Researchfish to ensure we are only asking for information to be provided once wherever possible
Technical or system related query

Refer to Researchfish website: information is available on the help pages, FAQs, webinars and via the ‘?’ icon throughout on www.researchfish.com

Contact Researchfish Support Team: via online live-chat or email to support@researchfish.com

CRUK specific query

Contact CRUK Researchfish Support Team: research.fish@cancer.org.uk

Thank you for supporting CRUK by providing feedback on the outputs of your CRUK-funded research